

# Our terms and conditions

## **Reservation:**

Definite reservations are binding and have to be confirmed in writing. The contract becomes valid with the your written and signed confirmation to the Romantik Seehotel Sonne. We keep the right to deny the offer as long as we do not have your signed copy of the contract. Agreements made in this contract are binding for both parties.

## **Room rent / Engineering**

Please review our prices for banquet rooms as well as for our variety of technical equipment from our separate list of prices. We are more than happy to organize further technical equipment for you and charge it on T&M basis.

## **Number of participants:**

The final invoice is based on the number of participants announced to the Romantik Seehotel Sonne and agreed on three days prior to the event. Additional participants will be charges at confirmed conditions.

## **Prices:**

Our stated prices are binding during according periods of time. Variances will be agreed on in writing. All prices are including VAT.

## **Extensions:**

Closing time in the canton of Zurich is midnight. An extension until 3.00 a.m. is possible. After midnight a charge of CHF 300.00 per hour for the extra work of our employees will apply.

## **Wines:**

In case a requested wine of a certain vintage or a certain amount is not available on short notice, we will offer you an equal alternative. Prices may vary since prices in the wine market are subject to mayor price fluctuations.

## **Cancellation policy:**

In case the organizer withdraws from the contract, following cancelation conditions apply:

42 – 31 days prior to the event	25%	of the agreed menu price/ flat rate
30 – 15 days prior to the event	50%	of the agreed menu price/ flat rate
15 – 10 days prior to the event	75%	of the agreed menu price/ flat rate
10 – 0 days prior to the event	100%	of the agreed menu price/ flat rate

If there are no detailed services agreed on, we do charge the late cancelation charges as mentioned above. For receptions and cocktails we charge a flat rate CHF 25.00 per guest, for banquets we charge a flat rate of CHF 60.00 per guest.

For conferences we charge as follows:

20 – 6 days prior to the conference	50%	of the agreed rent for the conference room
6 – 0 days prior to the conference	100%	of the agreed rent for the conference room

#### **Cancellation policy for our "Festsaal":**

On Saturdays between May and September and during December following cancellation rules apply:

A cancellation within 9 month prior to the event is charged with a flat rate of CHF 5000.00.

On Fridays between May and September and during December following cancellation rules apply:

A cancellation within 6 month prior to the event is charged with a flat rate of CHF 3000.00.

#### **Free cancellation policy for hotel rooms:**

From 5 rooms or more, following policy applies:

30 days prior to the event more than 50% of the rooms

10 days prior to the event 25% to 50% of the rooms

Individually participants 24 hours before check in

#### **Damages:**

The organizer is fully liable for damages created by him or a third party (external assistance, guests or participants) to our banquet facilities, technical equipment or furnishing. The organizer is also full liable for broken or missing equipment.

#### **Art pieces and decoration of the banquet facilities:**

Works of art or decorations of the banquet facilities belong to the Romantik Seehotel Sonne and can not and must not be changed or removed.

#### **Payment modalities:**

The organizer is obligated to pay the final invoice without any deduction within 10 days after receipt.

The Romantik Seehotel Sonne is entitled to request a deposit of 100% if the expected total cost exceeds CHF 1000.00. The deposit is payable 10 days prior to the event. Invoices can not be sent to foreign addresses outside of Switzerland.

#### **Insurance:**

The Romantik Seehotel Sonne declines every form of liability or insurance for damages or burglaries of brought along technical equipment, clothing or other personal belongings.

#### **Court of law:**

Our contracts are subject to Swiss law. The court of law is Meilen/ ZH, Switzerland.